# Installation and User Manual M&M V9 Physical Inventory Scanner System – v1.x For Retail Pro<sup>®</sup> 9-Series v9.2, 9.3 and

iPhone 5, 5s, iPod Touch iOS 7, 8

## **Table Of Contents**

| Overview                                    | 3      |
|---|--------|
| Installation                                | 3      |
| M&M RPro Data Service                       | 3      |
| M&M Physical Inventory App                  | ŝ      |
| M&M Scanner Plugin                          | Ś      |
| Menu Setun                                  | ŝ      |
| Operation                                   | Ĺ      |
| M&M PDro Data Sonvico                       | 1      |
| M&M Dhysical Inventory App                  | r<br>- |
| Mam Physical Inventory App                  | )      |
| Pairing The Scanner                         | )      |
| Settings                                    | )<br>- |
| Login                                       | 2      |
| Scan Sets                                   | 7      |
| Adding A Scan Set                           | 7      |
| Scan Set Screen                             | )      |
| Scan Set Status                             | )      |
| Scan Set Name                               | )      |
| Subsidiary, Store and Zone                  | )      |
| Verify                                      | 1      |
| Upload                                      | チ      |
| Delete                                      | ታ<br>ገ |
| Opioaded Tiles                              | י<br>ר |
| Dal Coues                                   | ן<br>ר |
| Sidius Messaye                              | י<br>ר |
| Scanning Barcodes                           | י<br>ר |
| Barcode Display                             | í      |
| Deleting Barcodes and Adding Serial Numbers | 3      |
| Delete Barcode                              | ŝ      |
| Scanning Serial Numbers                     | 3      |
| Manual Serial Number Entry                  | 3      |
| Deleting Serial Numbers                     | 1      |
| M&M Scanner Plugin                          | 5      |
| Importing Scans Into Physical Inventory     | 5      |
| One Button Import                           | 5      |
| Import Selected File                        | 5      |
| After Import                                | 5      |
| Import Log File                             | 5      |
| Importing Into A Zone Sheet16               | 5      |
| Importing Scans Into Documents17            | 7      |

## **Overview**

The M&M Physical Inventory scanner app is installed on an iPhone 5, 5s or iPod Touch.

The scanner app requires a SocketMobile 8ci or 7ci scanner. The 8ci is recommended because it can be attached to the iPhone or iPod using a clip on holder.

The scanner app also requires the M&M RPro Data Service. The data service is a utility program that is installed on the store's Retail Pro server. It acts as a bridge between the app and the Retail Pro database. The data service requires a license file.

## Installation

## M&M RPro Data Service

The M&M RPro Data Service is supplied in the MMRProDataSvc-vx.x.zip file (x.x is the version number).

Extract MMRProDataSvc.exe from the zip to any directory on the target system. The system MUST have access to the RetailPro9 directory and the Retail Pro Oracle database.

Extract ChilkatDelphioXE.dll and SIDGenerator.dll from the zip to the same directory as the M&M RPro Data Service. These DLLs do not have to be registered. They only need to be placed in the directory.

The data service should be configured so that it automatically restarts when the system reboots. This can be done using the Windows Task Scheduler and using a /U as a command line parameter.

The license file should be copied to the plugins folder under the RetailPro9 directory.

## M&M Physical Inventory App

The MM Physical Inventory App is downloaded directly from the Apple store onto the device. The App is free.

The App is compatible with iOS 7 and 8.

#### **M&M Scanner Plugin**

From the zip file copy MMScanner.dll, MMScanner.mnf and MMScannerImport.bmp to the plugins directory.

Register MMScanner.dll using regsvr32.

Copy RP9DA.dll to the RetailPro9 directory.

Register RP9DA.dll using regsvr32.

#### Menu Setup

In Retail Pro go to the Inventory List View screen and add the Import PI button to the side menu.

Add the Import Items button to the side menus of the Receipt, Sales Order, Purchase Order, Voucher, Transfer Order, Slip and Adjustment Memo Form View screens.

## Operation

## **M&M RPro Data Service**

Start the data service:

| 🤀 M&M RPro Dat | a Service |                    |        |             |
|----------------|-----------|--------------------|--------|-------------|
| Port:<br>49990 | RetailP   | ro9 Directory:     | Browse | Subsidiary: |
| Start          | Stop      | Status:<br>Stopped |        | Exit        |

The port number should not be changed unless there is a port conflict on the system.

Enter or browse for the location of the RetailPro9 directory.

Enter a subsidiary number. Subsidiary is only used for some operations. It will not affect the PI Scanner App.

Click the Start button to start the data service.

When minimized, the service will minimize to the system tray. Double click the purple M&M icon to bring it back into view.

If the service is started and a socket error is displayed, it usually means that the service is already running.

## M&M Physical Inventory App

## **Pairing The Scanner**

Prior to using the app, the SocketMobile scanner must be put in iOS mode by scanning the iOS Mode barcode (#FNB00F40002#). The scanner should then be paired with the iPhone or iPod Touch.

IT IS VERY IMPORTANT TO PLACE THE SCANNER IN IOS MODE PRIOR TO PAIRING. SEE THE SOCKETMOBILE INSTRUCTIONS.

## Settings

When the app is started for the first time, the Settings screen is displayed:

| ••○○○ AT&T 🗢 4:14 PM 7 🖇 100% 🎫 4   |   |
|---|---|
| Settings  | A wifi connection is required for operation of the app.   |
| M&M RPro Data Service:  |   |
| Host  | Enter the IP Address of the system running the M&M RPro Data Service. If the data service port was changed, enter the new port number.  |
| 49990   | Enter a timeout value. The default is 15 seconds.   |
| 15     Test Connection     Display:     Description1:     Description2:     Attr: | Touch Test Connection to verify that the data service can<br>be reached.<br>The display selections determine the RPro item<br>information is displayed with the barcode when scanning<br>items.<br>At least one of Description1 or Description 2 must be<br>selected. |
| Size:   |   |
| Verify On Scan:   | If Verify On Scan is turned on, then each scan is verified<br>against RPro inventory as it happens.<br>If Verify On Scan is not used, all barcodes that have  |
| Done  | been scanned can be verified in bulk at any time.   |

When all settings are entered, touch Done.

## Login

The Login screen is displayed each time the app is started:



## Scan Sets

A scan set is a collection of barcodes assigned to a Subsidiary, Store and Zone.

Any number of scan sets can be stored on the device at one time.

After successful log in, the Scan Sets screen is displayed:

| ●●○○○ AT&T ᅙ | 4:15 PM              | ┩ 🕴 100% 💽 +             |  |
|--------------|----------------------|--------------------------|--|
| ••••• AT&T 😨 | 4:15 PM<br>Scan Sets | <b>↑</b> * 100% <b>+</b> | Touch the Info button on the top left to display the Settings screen.<br>Any scan sets already on the device will be displayed on this screen.<br><b>Adding A Scan Set</b><br>Touch the Add button on the top right to add a new Scan Set. |
|              |                      |                          |  |
|              |                      |                          |  |

Scan Sets screen with multiple scan sets:

| ●●○○○ AT&T            |  | <b>1</b> ¥ 100 | 0% 💼 + |
|-----------------------|--|----------------|--------|
| i                     | Scan Sets                                  |                | +      |
| Set C -<br>SBS 001 St | 7/9/15, 4:23 PM<br>tore 002 Zone C 2 Barce | V<br>odes      | >      |
| Set B -<br>SBS 001 St | 7/9/15, 4:22 PM<br>tore 001 Zone B 1 Barco | odes           | >      |
| Set A -               | 7/9/15, 4:16 PM                            | V              | >      |
|                       |  |                |        |
|                       |  |                |        |
|                       |  |                |        |
|                       |  |                |        |
|                       |  |                |        |
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|                       |  |                |        |
|                       |  |                |        |
|                       |  |                |        |
|                       |  |                |        |

## Scan Set Screen

The Scan Set screen displays details for the selected scan set.

| ●●○○○ AT&T 🗟 | 4:16 PM  | <b>1</b> ∦ 100% <b>■</b> + | Scan Set Status  |
|--------------|----------|----------------------------|--|
| Scan Sets    | Scan Set |                            | This header displays status information and a count of   |
|              |          |                            | unique barcodes in the scan set.   |
| UNVERIFIED 0 | BARCODES |                            | Status is one of: Unverified, Verified or Uploaded.  |
| Scan Set Na  | ime      |                            | Unverified – There is at least one barcode that has not been verified.   |
| Subsidiary:  | 001      |                            | Verified – All barcodes have been verified. But there can be invalid barcodes in the set.  |
| Store: 003   |          |                            | Upload – The scan set has been uploaded to the RPro system. If a barcode is added after an upload, the status reverts to Unverified or Verified. |
| Zone         |          |                            | Scan Set Name  |
|              |          |                            | Enter a name for the Scan Set. This can be changed at any time.  |
| Barcodes     |          | >                          | Subsidiary Store and Zone  |
|              |          |                            | Subsidiary, Store and Zone   |
|              | Verify   |                            | Touch Subsidiary to display a subsidiary picker. Select a Subsidiary.  |
|              | Upload   |                            | Touch Store to display a store picker. (Note: Store Codes  |
|              | Opidad   |                            | are used). Select a store.   |
|              | Delete   |                            | Enter a Zone. (Optional).  |
|              |          |                            |  |

Touch Barcodes to move to the Barcodes screen.

#### Verify

Touch Verify to verify all barcodes in the scan. Barcodes are verified against RPro inventory using the data service.

#### Upload

Touch Upload to upload the scan set to the Retail Pro system.

#### Delete

Touch Delete to delete the entire scan set (including all barcodes). A confirmation is displayed.

Page 9 of 17

#### **Uploaded Files**

The uploaded file is placed in a directory named MMPIScanner under the RetailPro9 directory.

File names are in the format: [ScanSetName]-[Number]-[SBS]-[StoreCode]-[Zone]-yyyymmdd.txt

Note: When a barcode has serial numbers assigned, there is one line in the file for each barcode/serial number combination with a count of 1. If the total count for the barcode exceeds the number of serial numbers, another line is sent with the barcode with no serial number but with the count set to the total count minus the number of serial numbers.

## Barcodes

Barcodes are scanned into the Barcodes screen:

| ●●○○○ AT&T 훅 4:17 PM 🥣 🕇 100% 💼 ל |  |
|-----------------------------------|--|
| ✓ Scan Set Set A +                | Status Message   |
| Ready To Scan                     | If the status message at the top of the screen reads "No<br>Scanner" then the scanner is either not on or has not<br>been paired with the device.              |
|                                   | The scanner can be turned on at any time and if it is paired, will be detected by the app. When the scanner is detected, the scanner and the device will beep. |
|                                   | Manual Barcode Entry   |
|                                   | Barcodes can be entered manually. Touch the Add<br>button at the top right of the screen. The Manual<br>Barcode screen will be displayed.                      |
|                                   | Enter a code and touch Done or touch Cancel to cancel the operation.   |
|                                   | Scanning Barcodes  |
|                                   | With the scanner detected (status is "Ready To Scan"), scan a barcode.   |
|                                   | When the barcode is scanned, the scanner will beep.<br>When the barcode is detected by the app, the device will<br>beep.                                       |
|                                   | If "Verify On Scan" has been turned on, the barcode is immediately verified against the Retail Pro database.   |
|                                   |  |

#### **Barcode Display**







If "Verify On Scan" is not being used, the barcode is displayed in black and labeled "Unverified".

The last barcode scanned is always highlighted in yellow and positioned so that it is visible.

## **Deleting Barcodes and Adding Serial Numbers**

Touch a barcode row to display the Delete Barcodes/Serial Number display:

| ••••••• AT&T *       4:26 PM       7 \$ 100%         Set A       Barcode       +         078635788020       1       Delete Barcode         Not Valid       Delete Barcode       Touch Delete Barcode to delete the barcode. A confirmation is displayed.         Serial Numbers - Ready To Scan       If a barcode with serial numbers is deleted, the serial numbers are deleted.         Serial Numbers - Ready To Scan       If "Ready To Scan" is displayed then the scanner is connected and can scan serial numbers.         If "No Scanner" is displayed then the scanner is not connected.       When a serial number is scanned, the scanner will bee         Manual Serial Number Entry       Touch the Add button at the top right of the screen to display the Manual Serial Number entry screen.         Enter the serial number and touch Done or touch Can to cancel the operation.  |  |  |
|---|--|--|
| Set A       Barcode       +         078635788020       1       Delete Barcode         Not Valid       Touch Delete Barcode to delete the barcode. A confirmation is displayed.         Serial Numbers - Ready To Scan       If a barcode with serial numbers is deleted, the serial numbers are deleted.         Serial Numbers - Ready To Scan       If "Ready To Scan" is displayed then the scanner is connected and can scan serial numbers.         If "No Scanner" is displayed then the scanner is not connected.       If "No Scanner" is displayed then the scanner will bee         Men a serial number is scanned, the scanner will bee       The device will beep when the serial number scan is received at the device.         Manual Serial Number Entry       Touch the Add button at the top right of the screen to display the Manual Serial Number entry screen.         Enter the serial number and touch Done or touch Can to cancel the operation.       Enter the serial number and touch Done or touch Can to cancel the operation. | ••••• AT&T ♀ 4:26 PM <b>1</b> ≯ 100% <b>••</b> +   |  |
| 078635788020       1         Not Valid       Delete Barcode         Delete Barcode       Touch Delete Barcode to delete the barcode. A confirmation is displayed.         If a barcode with serial numbers is deleted, the serial numbers are deleted.         Serial Numbers - Ready To Scan       Scanning Serial Numbers         If "Ready To Scan" is displayed then the scanner is connected and can scan serial numbers.         If "No Scanner" is displayed then the scanner is not connected.         When a serial number is scanned, the scanner will bee         The device will beep when the serial number scan is received at the device.         Manual Serial Number Entry         Touch the Add button at the top right of the screen to display the Manual Serial Number entry screen.         Enter the serial number and touch Done or touch Cameto cancel the operation.  | Set A Barcode +  |  |
| display the Manual Serial Number entry screen.<br>Enter the serial number and touch Done or touch Canto<br>to cancel the operation.   | Set A Barcode   078635788020 1   Not Valid Delete Barcode   Serial Numbers - Ready To Scan | <ul> <li>Delete Barcode</li> <li>Touch Delete Barcode to delete the barcode. A confirmation is displayed.</li> <li>If a barcode with serial numbers is deleted, the serial numbers are deleted.</li> <li>Scanning Serial Numbers</li> <li>If "Ready To Scan" is displayed then the scanner is connected and can scan serial numbers.</li> <li>If "No Scanner" is displayed then the scanner is not connected.</li> <li>When a serial number is scanned, the scanner will beep.</li> <li>The device will beep when the serial number scan is received at the device.</li> <li>Manual Serial Number Entry</li> <li>Touch the Add button at the top right of the screen to</li> </ul> |
|   |  | display the Manual Serial Number entry screen.<br>Enter the serial number and touch Done or touch Canc<br>to cancel the operation.   |

Note: When a serial number is scanned or entered, the barcode quantity is increased by 1 (this is done after the first serial number is added because the barcode quantity is at least one when the Serial Number screen is entered).

Serial numbers are not verified against the Retail Pro inventory.

#### **Deleting Serial Numbers**



#### **M&M Scanner Plugin**

The MM Scanner plugin is designed to use the files uploaded by the PI Scanner App.

The Mm Scanner plugin can be used to import scans into Physical Inventory and into Receipts, Sales Orders, Purchase Orders, Vouchers, Transfer Orders, Slip and Adjustment Memos.

#### **Importing Scans Into Physical Inventory**

Complete scanning items and upload the scan sets to the Retail Pro system.

Start a physical inventory in Retail Pro for the store.

Return to the Inventory List View screen and click the Import PI button:



The M&M Physical Inventory Import screen will be displayed:

| M&M Physical Invent  | ory Import  |    | <b>X</b>  |
|--|---|----|---|
| One Button Impor<br>Click here to in<br>Counts will be<br>Zones will be a<br>Select Store: | t:<br>nport all available physcial inventory files.<br>added to the most current PI Sheet.<br>utomatically created.<br>Stores | OR | Select Import File:<br>Zones will be automatically created.<br>Import Files<br>Doc-1-001-001-a-20150802.txt |
|  | One Button Import   |    | Import Selected File  |

All stores with a current, active PI Sheet are displayed in the left-hand side of the screen.

All import files that have been uploaded from the M&M PI Scanner App are displayed in the right-hand side of the screen.

There are two ways to import the scanner data into physical inventory: One Button Import or Import Selected File.

#### **One Button Import**

Use One Button Import to import all files for a selected store.

Select a store from the list.

Click One Button Import. All scans that have been uploaded for the store will be imported into physical inventory.

If Zones have been used, they are created if not already in Retail Pro. Scans are imported into their zone.

Serial numbers are also imported if they have been used.

#### **Import Selected File**

To import a selected file, select the file from the list and click Import Selected File. File names are in the format: [ScanSetName]-[Number]-[SBS]-[StoreCode]-[Zone]-yyyymmdd.txt.

The selected file is imported into physical inventory. If the selected file has a zone assigned and the zone is not in PI, it is created.

#### After Import

When importing is complete, the files that have been processed are moved to either the RetailPro9\MMScanner\Success directory or RetailPro9\MMScanner\Error directory.

The imported scans must be reviewed in PI and the zones merged into the Store PI sheet.

#### Import Log File

A log file is generated during the import process. The log contains a record of any errors.

Log files can be found in the RetailPro9\MMScanner\Logs directory.

#### **Importing Into A Zone Sheet**

It is possible to import an uploaded file into a zone sheet using an import map.

To do this, set up the import map as follows and use the Retail Pro physical inventory process for importing a scanner file using an import map (Physical Inventory>Zones>Scanned>Add Counts>Import Tab).

Import Map:

| Section              | Begin | End | Length |
|----------------------|-------|-----|--------|
| Item #/Local UPC/ALU | 1     | 20  | 20     |
| Count                | 21    | 25  | 5      |
| Zone                 | 26    | 30  | 5      |
| Sub-location         | 0     | 0   | 0      |
| Serial #             | 31    | 55  | 25     |
| Lot #                | 0     | 0   | 0      |

## **Importing Scans Into Documents**

Items, quantities and, in some cases, serial numbers can be imported into Receipts, Sales Orders, Purchase Orders, Vouchers, Transfer Orders, Slip and Memos from uploaded scanner files.

To import scanner files, click the Import Items button from the document Form View:



The Import Items screen is displayed:

| Import Items   | ×    |
|--|------|
| Select Import File:  |      |
| Import Files   |      |
| Doc-1-001-001-a-20150802.txt   |      |
|  | _    |
|  |      |
|  | _    |
|  |      |
|  |      |
| Charles and Charles an |      |
| Status:  |      |
|  |      |
|  |      |
|  |      |
|  |      |
| Import Errors  | Exit |
|  |      |

All uploaded files that have not been imported are displayed.

Select a file and click the Import button to start the import. Items and quantities are imported into the document.

If serial numbers have been scanned, they are imported for Receipts, Sales Orders, Vouchers and Slips.

Quantities are ignored when importing into Price and Cost Adjustment Memos.

When the import is complete, the Status will indicate whether or not there are errors. Errors can be viewed by clicking the Errors button.

When importing is complete, the files that have been processed are moved to either the RetailPro9\MMScanner\Success directory or RetailPro9\MMScanner\Error directory.